

Undergraduate Advising Center NEWSLETTER

San Francisco State University



uac

undergraduate
advising center

A D V I S I N G . S F S U . E D U

APRIL 2022

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Registration Tips for Fall 2022!

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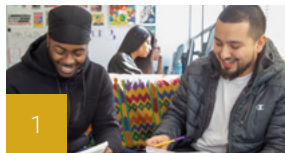
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1

Priority Registration for Summer Sessions: April 4th

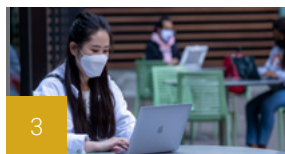
Check your emails for a final invitation to a make up summer registration workshop. Recording of the first workshop also available!



2

Fall 2022 Class Schedule Announced on April 11th

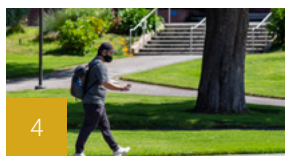
You can start adding classes to your shopping cart. Check your student center on this date to also see your priority registration date.



3

Last Day to Withdraw From classes on April 18

Not quite sure on the process or if this choice is right for you? Reach out to your advisor to discuss options!



4

Priority Registration for Fall 2022 Begins: April 25th

Make sure to book an appointment with your advisor while there are still slots open! Gentle reminder that registration is a busy time!

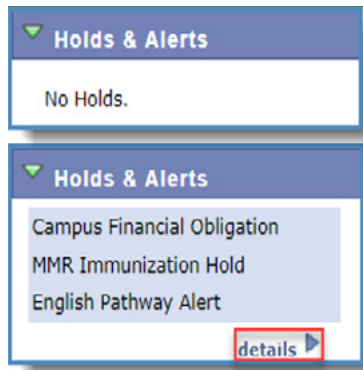
Tips & Guides From Your Advisors!

Preparing for Registration

Registration is an exciting time! By planning ahead and using our helpful planning resources, you can create a class schedule that is intellectually engaging and helps you progress towards earning your degree.

[More registration guides here!](#)

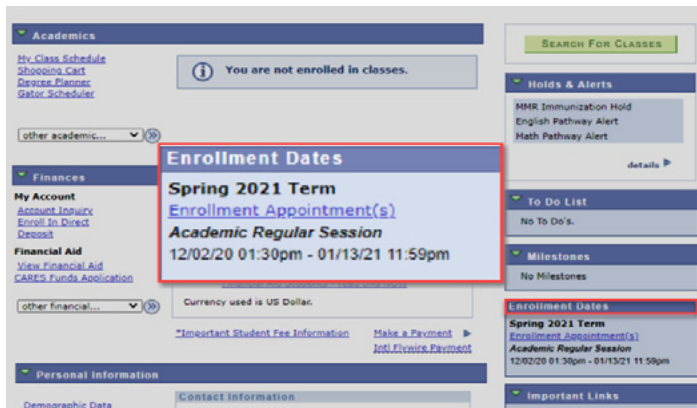
SF State's 5-Step strategy can help you create a comprehensive enrollment and graduation plan so you can spend more time studying and enjoying your time at SF State.



1. Check to see if you have any holds or alerts:

- When this window has items, the "details" link is present
- Click details link
- Clicking each hold name will show what you need to do to remove the hold

2. Find your enrollment date



3. Reach out to your advisor if you aren't sure or need help!



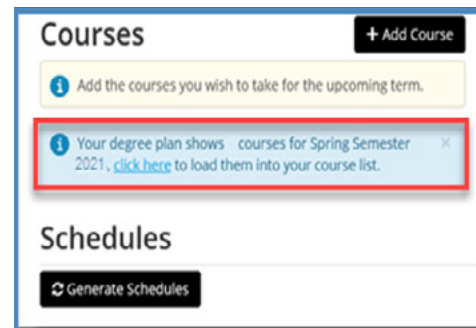
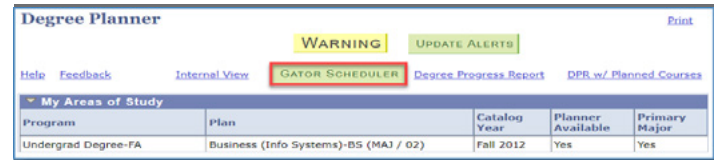
Ways to get help from your assigned advisor:

- In person drop ins
- In Person AND Virtual appointments
- emails
- workshops**

4. Use degree planner to plan for Summer and/or Fall 2022



5. Register for courses using class schedule or Gator Schedule



**Workshops are by invitation only. Check emails for invites from your advisor or the UAC

Additional Tips From Your Advisors:

Check out your registration enrollment date on April 11th, and make a reminder or alarm on your cell phone for that date and time. This way, you won't forget your enrollment date and you can make sure you register ASAP for your most ideal schedule!

-Bibiana

Reflect on what worked and what didn't work for you this past semester! Let's try to make this upcoming semester even better than the previous ones.

-Riri

Remember being a full time student is like having a full time job. If you want to balance your work and school schedule, do not work over 20 hours a week while going to school full time.

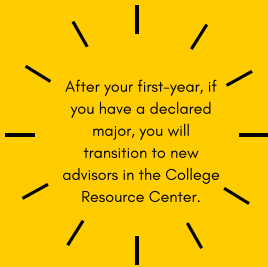
-Diana

Who's My Advisor?

Do you know who your advisor is? Use this flowchart to find out how to identify your advisor during your time at SFSU!

01 Are you a first-year freshmen and/or an undeclared student?

Yes - Your assigned advisor is housed in the Undergraduate Advising Center (UAC). For more information visit: advising.sfsu.edu.



02

Are you a sophomore, junior, or senior with a declared major?

Yes - Your advisor is housed in the College Resource Center of your major. See below for more information.

Are you considering changing your major?

Yes, and I know what major I want to change into - Submit the request through the Student Center.

Yes, but I don't know what major I want to change into - Change your major to **undeclared** before June 4th.

03

04

Reminder:

If you change your major to undeclared, your advisors will be in the UAC.

05

How do I find out more about the College Resource Centers?

Visit the CRC websites:

- [Lam Family College of Business](#)
- [College of Health and Social Sciences](#)
- [College of Science and Engineering](#)
- [College of Ethnic Studies](#)
- [College of Liberal and Creative Arts](#)
- [Graduate College of Education](#)



Adding Classes (Including Wait list) -[Using Permission numbers](#)

Scenarios where you may drop or be dropped from a class

- Unmet Prerequisite
- Full-time vs. Part-time Enrollment status
- Course time conflict with other classes
- [Probation status](#)
- [Registration holds](#)

[Dropping and Withdrawing](#)

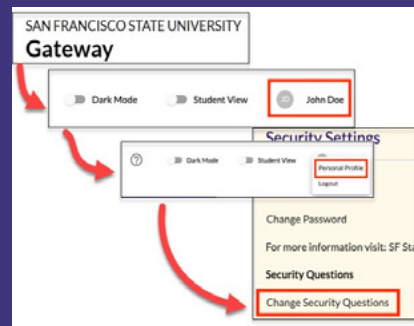
[Grading Options \(CR/NC or Audit\)](#)

Keep Your SFSU Accounts Safe:

2-Factor Authentication Set Up:

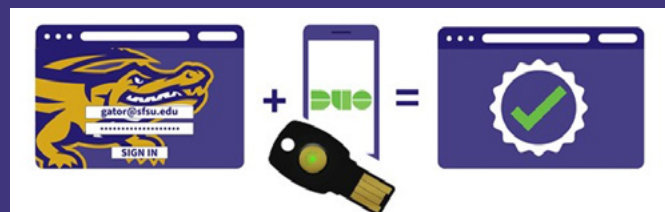
[SFSU Quick Set Up Website Here!](#)

1. Start at the SF State Gateway, click on your name in the upper right menu, select "personal profile" and then "Change Security Questions."



2. You will need a PC/Laptop and your mobile device or security key to begin.

The PC/Laptop is used to log into your SF State account in order to register the smartphone, tablet, or security key. You cannot do this on just one device.



San Francisco State University

College Resource Centers

Within the university, all departments are grouped under a college and have Advising Resource Centers that support their students. The development of these centers continue to be part of university wide efforts to provide support for students from the point of entry all the way to a timely graduation. **All centers provide general, non major university requirement advising.** Not sure where your major falls? Check out [this page!](#)

The Lam Family College of Business: The Student Success Center

[COB SSC Website](#)

Phone: 415-405-3531

Email: cobssc@sfsu.edu

What's Unique About Us: SSC provides help and advising for BUS majors and minors. Can also assist students in declaring and approving BUS majors.

College of Ethnic Studies: The ETHS Advising Center

[COES: ESAC Website](#)

Phone: 415-338-6162

Email: EthnicStudiesAdvising@sfsu.edu

What's Unique About Us: ESAC can assist students with applying/approving majors/minors.

College of Health & Social Science: The Student Resource Center

[CHSS SRC Website](#)

Phone: 415-405-3740

Email: srcenter@sfsu.edu

What's Unique About Us: Can provide additional support in applying to majors within the college, including nursing, Kinesiology, health education and social work.

College of Liberal and Creative Arts: The Advising Resource Center

[LCA: ARC Website](#)

Phone: 415-228-1486

Email: achieve@sfsu.edu

What's Unique About Us: supporting the largest SFSU college, students can get help via ARC's chat, in person and virtual appointments, and group advising sessions.

College of Science & Engineering: The Student Success Center

[COSE SSC Website](#)

Phone: 415-338-2816

Email: cssc@sfsu.edu

What's Unique About Us: Can provide guidance in preparing for majors and frosh transition workshops.

Graduate College of Education: The Education Advising Community Hub

[GCOE TEACH Website](#)

Phone: 415-405-4123

Email: gcoeteach@sfsu.edu

What's Unique About Us: Support students in major/minor guidance. Can provide resources in discovering pathways to educational careers.