

# Undergraduate Advising Center NEWSLETTER

San Francisco State University



**uac**  
undergraduate  
advising center

[ADVISING.SFSU.EDU](http://ADVISING.SFSU.EDU)

January 2022

**New Year, New  
Look for the  
Newsletter!**

**Back to School  
for Spring 2022**

**HAPPY NEW YEAR  
2022**

*San Francisco State students are committed to their communities, to social change, and to academic excellence. ... Together, we embrace our role as a source of upward mobility for students, as a site of cultural and scholarly engagement, and in the potential of the university as the source for transformative change.*  
- SFSU President, Lynn Mahoney

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## **Now - Jan. 23 Open Registration Available**

Adjust your schedule freely during open registration. See page 2 for more.



## **Jan. 24 Spring Semester Instruction Starts**

1st day of Spring 2022 classes is January 24. All classes will start remotely. See page 2 for more.



## **Jan. 24 - Feb. 11 Add / Drop Period**

Add classes with permission or drop a course with no 'W.' See page 2 for more.



## **Feb. 18 Extended Spring 2022 Payment Deadline**

Spring 2022 [tuition payment](#) deadline with no late fee has been extended to February 18.

# How to Adjust Your Spring 2022 Classes

## Open Registration Through Jan. 23

You may add and drop classes freely in your schedule through January 23 as long as you do not have any registration holds and meet course prerequisites. See class registration tips to enroll with Gator Scheduler or the Class Schedule on our [UAC Advising Resources Page](#).

## Crashing Class After Semester Start

Once the semester starts (January 24) you'll need a permission number from the professor if you want to add a class. Note that it will be more difficult to get approval to add classes after the first week due to missed class material. Make your changes ASAP!

- Look up the professor's email address in the [SFSU directory](#).
- Email the professor to request permission to add the class. Include your name, student ID number, and the course information (i.e. COMM 150, Section 2, Class Number 12345). Be sure to include your name and student ID number.
- If you receive approval to add, [follow the steps here](#) under *add/enroll* to add with a permission number.

## Drop a Class Until Feb. 11 With No 'W'

You may drop a course without receiving a 'W' on your transcript up until February 11. Check with your academic counselor about how the drop may impact your degree plan. Find [drop instructions here](#) under *swap or drop*.



## Q&A: How do I get a good start to the Spring semester?

### Get an early start with tutoring

- Check in with our tutoring center [TASC](#) first thing in the semester to get a strong start in your courses and build strategies to address challenges. Appointments and group tutoring will be available online via Zoom and in-person.
- If you are a part of our [Metro](#) or [EOP](#) programs you can also work with their tutoring and support services.

### Check-in with your academic counselor

- Your assigned first year or undeclared Academic Counselor is available to support you throughout the semester. Reach out - that's what we're here for!
- We will be offering extended online drop-in hours to meet with any available Academic Counselor January 24 - February 4. See details on the [UAC site here](#).
- You can also email your assigned counselor questions or schedule an appointment through [Navigator](#). Not sure who your assigned counselor is? It is the person that sent you this newsletter!

### Use your SFSU resources

- Check out the [Registrar's User Guides](#) for info on how to use your registration and student tools.
- We know you need support along the way and have set up several offices and services to help. See a list of all our [SFSU student support resources here](#).

## IMPORTANT NOTICE! - STAY UP TO DATE [HERE](#)

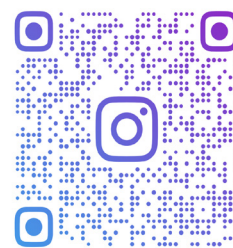
[together.sfsu.edu](https://together.sfsu.edu)

## Returning to Campus COVID-19 Updates

- The Spring 2022 semester will begin on **January 24** and all instruction will take place using **remote learning** modes, with certain exceptions. Courses listed as in-person on the class schedule are expected to pivot from remote instruction to **in-person** sessions starting on **February 14**. Courses that have received an exception from starting the semester using remote learning modes will be listed on this site starting January 17, and students enrolled in those courses will be notified by their departments or colleges.
- Most campus services will be provided remotely until **February 7**.
- The California State University has announced the intent to require faculty, staff and students to receive a vaccine **booster** shot to be fully immunized against SARS-CoV-2, the virus that causes COVID-19 by **February 28, 2022**, or six months after an individual received the final dose of the original vaccination, whichever is later.

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